

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2362  
COMMISSIONERS OF  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300  
Port Arthur, Texas

Date: December 21, 2021

Present: Commissioners  
Richard Beaumont  
Lester Champagne  
James Gamble, Sr.  
Matthew Vincent  
Albert Moses, Jr.  
Phil Kelley, General Manager

Visitors: Allen Sims, DD7  
Garrett Boudoin, DD7  
Brady Girouard, DD7 (Via Video Conference)

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Moses gave the invocation.

Minutes of Meeting No. 2361

The Minutes of Meeting No. 2361 was approved as read.

2022 Holiday Schedule

Mr. Kelley stated that the District normally follows the same holidays as Jefferson County and recommended that the days listed below be adopted as the District's holidays for 2022:

January 17, 2022 (Monday)	Martin Luther King, Jr. Day
February 21, 2022 (Monday)	President's Day
April 15, 2022 (Friday)	Good Friday

May 30, 2022 (Monday)	Memorial Day
July 4, 2022 (Monday)	Independence Day
September 5, 2022 (Monday)	Labor Day
November 11, 2022 (Friday)	Veteran's Day
November 24 & 25, 2022 (Thursday & Friday)	Thanksgiving
December 23 & 26, 2022 (Friday & Monday)	Christmas
January 2, 2023 (Monday)	New Year's

Commissioner Champagne moved to approve the proposed dates as the District's Holidays for 2022. Commissioner Gamble seconded the motion. The motion carried.

#### Sabine Pass to Galveston Bay Project Summary

Mr. Allen Sims gave a brief update on the Sabine Pass to Galveston Bay Project (SP2GB). He stated that there is no change from the last report. Contracts are moving forward as planned.

#### Manager's Miscellaneous Reports

Since the date of the last Commissioner's meeting, the following work has been done:

#### HFPL MAINTENANCE/HERBICIDE CREW

##### Herbicide Application

- See below

##### Levee

- Cut and weed eat gates and fence line at various locations on HFPL.
- Repair ruts on HFPL.

Misc.

- Rodair Gully Lat. 4 repair.
- Checked crossings and flap gates.
- Replace entry gate on HFPL & Pine Top Rd. (PS6 entry gate).
- Installed cattle PVC fence across the Hillebrant Lat. 1.
- Replaced drainpipe on Rodair Gully.
- Worked with Construction Crew @ PS 7, Crane Bayou.

Contractor:

- GP Evan Contractors: Mowing Areas – 6, 6A, 10, 14 (end work for the season on 12/17/2021).
- Duck's Dragline Service: Rodair Gully Lat. 4 Repair.

Construction Notes - Alligator Bayou Pump Station Annex

November 29, 2021 – December 10, 2021

Monday, November 29:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site (Joe and Terrell) with (6) operators/laborers reported.

Allco is water jetting down the sides of the cofferdam sheet pile to prepare for the divers tomorrow.

Tuesday, November 30:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site (Joe and Terrell) with (6) operators/laborers reported.

Diver Dan on site with (3) personnel reported.

Allco has Diver Dan on site and is cutting sheet pile off underwater.

Received Unit #6 angle gear back from Lufkin Gear after being rebuilt.

Wednesday, December 1:

Alligator Project; Allco worked on site today. Weather conditions were sunny to partly cloudy. The site conditions were dry.

Allco superintendents (2) on site (Joe and Terrell) with (6) operators/laborers reported.

Diver Dan on site with (3) personnel reported.

Allco has Diver Dan on site and is cutting sheet pile off underwater. They are also digging dirt out from the middle of the cofferdam.

Thursday, December 2:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site (Joe and Terrell) with (6) operators/laborers reported.

Allco is moving the equipment support beams back along the cofferdam and digging dirt out from the middle of the dam.

Friday, December 3:

Alligator Project; Allco worked on site today. Weather conditions were partly cloudy. The site conditions were dry.

Allco superintendent (1) on site (Terrell) with (6) operators/laborers reported.

Allco is digging dirt from the middle of the cofferdam.

Monday, December 6:

Alligator Project; Allco worked on site today. Weather conditions were cloudy with a chance of showers. The site conditions were dry.

Allco's superintendents (2) on site (Terrell and Joe) with (6) operators/laborers reported.

Allco is digging dirt from the middle of the cofferdam.

Tuesday, December 7:

Alligator Project; Allco worked on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) on site (Joe and Terrell) with (6) operators/laborers reported.

Allco is digging dirt from the middle of the cofferdam.

Wednesday, December 8:

Alligator Project; Allco worked on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) on site (Joe and Terrell) with (6) operators/laborers reported.

Allco is digging dirt out from the middle of the cofferdam and pulling out I-beams from the middle of the dam.

Thursday, December 9:

Alligator Project; Allco worked on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) on site (Joe and Terrell) with (6) operators/laborers reported.

Diver Dan on site with (3) personnel reported.

Allco has Diver Dan on site and is cutting sheet pile off underwater.

Friday, December 10:

Alligator Project; Allco worked on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) on site (Terrell) with (6) operators/laborers reported.

Allco is moving the equipment support beams back along the cofferdam and digging dirt out from the middle of the dam.

Mr. Kelley presented the financial statements prepared by FMW, P.C. for the period ended November 30, 2021, and gave a collateral securities report as of November 30, 2021.

Checks & Purchase Orders  
Maintenance Fund

Ck. No. 19458 – Allen Sims  
\$251.84 – Travel Reimbursement

Ck. No. 19459 – Coastal Welding Supply  
\$142.50 – Rental of 3 Cylinders 9/21 – 12/22

Ck. No. 19460 – Duck's Dragline Service, Inc.  
\$18,180.00 – Rental LS250X3 Trackhoe 12/1-12/16/21 and Rental LS250X4 12/1-12/16/21

Ck. No. 19461 – FILMR LLC  
\$120.00 – Social Media Posts

Ck. No. 19462 – GP Evans Contractors  
\$23970.00 – Mowing Levee

Ck. No. 19463 – Kansas City Southern  
\$250.00 – Annual Land Lease for Pipe Crossings (2)

Ck. No. 19464 – LJA Engineering  
\$13,220.41 – Stormwater Management Plan, Data System & GIS Project 21, Halbouty HMGP, Ned. Groves, PN, PA Coalition

Ck. No. 19465 – LJA Environmental Services, LLC  
\$235.00 – A3A Detention HMGP

Ck. No. 19466 – Mutual of Omaha Companies  
\$2,099.27 – Health Insurance Payment (2)

Ck. No. 19467 – National Networks  
\$3,703.74 – Computer Service for January 2022

Ck. No. 19468 – National Tank & Equipment  
\$9,844.42 – Rental of Vacuum Assist Pump 8/16 – 11/08/21 (2)

Ck. No. 19469 – Sprint Waste Services, LP  
\$3,100.20 – Removal of Waste from Pump Stations November 2021 (4)

Ck. No. 19470 – Texas Social Security Program  
\$35.00 – Annual Administrative Fee SS Program

Ck. No. 19471 – Tidal Basin Government Consulting, LLC  
\$536.25 – A3A Detention HMGP

Ck. No. 19472 – Waukesha-Pearce Industries, Inc.  
\$3,919.00 – Rental of Bomag Compactor 11/10 – 12/8/21

Ck. No. 5020 – Survey Support, Inc.  
\$540.00 – Sabine Pass to Galveston Bay Project

Ck. No. 5021 – Texan Engineering & Consulting, LLC  
\$21,490.88 – Sabine Pass to Galveston Bay Project

Commissioner Vincent moved that the checks from the Maintenance Fund be approved for payment. Commissioner Gamble seconded the motion. The motion carried.

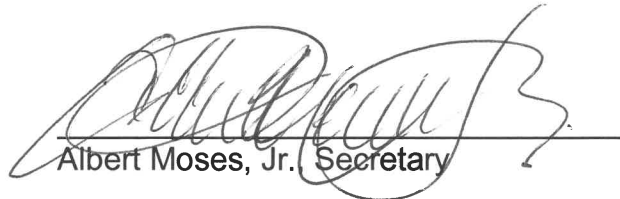
#### Permits

Corkran Management LLC – Proposed 8” water line and 4” sanitary sewer underground crossing of Rodair Lateral 6 and along Rodair Lateral 6A right of way. Mr. Garrett Boudoin recommended approval with a Six Hundred Sixty and No/100 (\$660.00)

Dollar permit fee and no bond required subject to the special conditions contained within the permit. Commissioner Champagne moved to approve Mr. Boudoin's recommendation. Commissioner Moses seconded the motion. The motion carried.

Mr. Kelley stated that the District still has not closed on the property purchase at 3033 Oak West in Nederland. There is a Small Business Administration ("SBA") lien against the property and the bank is working with the SBA to get this resolved. The closing date has been extended to January 27, 2022.

At 2:07 p.m., Commissioner Vincent moved that the meeting be adjourned. Commissioner Moses seconded the motion. The motion carried.



Albert Moses, Jr. Secretary



Richard Beaumont, Chairman